

	Page # 1 of 2	Section: S	Policy #: S-104
	Approved by: <i>Dr. K. Q. A. [Signature]</i>		Date: 07/2016 Review by: 07/2019
	Date Revised: NEW		
	Policy/Revision Submitted by: L. Moore		
<b>SUBJECT: Parking Regulations – Students</b>			

**I. POLICY:**

Methodist College is committed to providing a safe, accessible environment. To ensure that this remains possible all students will be charged for parking in the MC parking lot. The acceptance of this permit relieves the issuer or its agent of any responsibility for damages to or loss of vehicle, its contents or accessories from any cause whatsoever.

**II. GENERAL INFORMATION:**

- 1) **Permit Registration:** All non-resident students parking on MC property must display a valid MC parking permit. They may be obtained through MC Security.
  - a. Permit charge: \$30 per academic semester
  - b. Valid: August 1 – July 31
  - c. Reimbursement: Nonrefundable – no proration
  - d. Fee will be added to student ledger
  - e. Replacement fee: \$10
  
- 2) **Permit Ownership:** A parking permit signifies the non-resident student has been granted the privileges of parking on MC property. Ownership of the parking permits remains with MC. The loss or theft of a permit should be reported to MC Security. It is the student’s responsibility to obtain a new parking permit if lost or misplaced. The lost tag number will be no longer in use.
  
- 3) **Permit Display:** Parking permits must be displayed, clearly visible and placed on the lower left back window of the vehicle.
  
- 4) **Finding Space:** It is the responsibility of the driver to find an authorized space. Lack of parking space, mechanical problems, inclement weather are not considered valid excuses for violation of regulations.
  
- 5) **Parking Location on Campus:** The front of the building is designated for non-resident students and visitors. Employees will park on the West and East side of the building.
  
- 6) **Regulations:**
  - a. Unless otherwise posted, the maximum speed on college property is 10 miles per hour.
  - b. Driving on the grass or sidewalk is not permitted.
  - c. Hashed out areas are designated fire lanes, handicapped parking, security car parking or no parking zones. Hash marked areas are tow-away zones and must be kept clear at all times for designated or emergency vehicles.
  - d. Motor vehicle accidents that occur on MC property contact Peoria Police and also notify MC Security at (309) 672 – 4500.
  - e. Non-resident students may park in the Methodist College parking lot. Only apartment residents may park in the apartment lots.

- f. Students living in the apartments (resident students) are restricted to parking in the apartment's parking lots. They will receive their parking permit from the apartment personnel.
- g. MC property will not be used as a storage lot for personal vehicles which are either disabled or for sale.
- h. Designated Disability Parking is available in MC's parking lot and is reserved for qualified individuals clearly displaying authorized disability license plates and/or disability placard.

7) **UnityPoint Methodist Parking:**

- a. Starting Fall 2016, students must park at the 415 St. Mark Court (prior College) campus and walk to UnityPoint Methodist for clinicals.
- b. On weekends, students may park anywhere in the Knoxville lot.
- c. Parking in the deck at Methodist is not permissible and will be subject to towing by UnityPoint Methodist and processed through the Student Code of Conduct.

8) **Tickets will be issued for (not inclusive list):**

- a. Parking in a non-parking area.
- b. Parking in a disabled parking spot without appropriate permit.
- c. Missing or an expired mirror tag.
- d. Parking in the employee designated area.
- e. Blocking fire lanes or within 15 feet of a fire hydrant.
- f. Parking along the front door entrance.
- g. Non-resident students may not park in the apartment parking lot.

9) **Parking Fines:**

- a. 1<sup>st</sup> is the issuance of a written warning.
- b. All future violations will be issued a \$50 fine. The parking fine will be added to the tuition bill.